

## Subsidy Control Due Diligence

1. Project Details	
Project Ref	
Project Name	
Organisational Lead	
2. Subsidy Control Due Diligence Questions	
1. Is your organisation a company or charity? If yes, Please provide your most recent audited accounts.	
2. Please confirm what the grant money is going to be used for.	Planting a community orchard.
3. Will the money be used for the provision of goods or services?	
4. Has your organisation received any other subsidy in the last 3 years from <i>any source</i> , not just EDC/W&F? If yes, please provide details.	
5. Please confirm the budget for entire scheme.	
6. If your organisation has received other subsidies, please confirm your organisation has sufficient headroom to take on the additional funding to be provided by the Council without exceeding the Minimal Financial Assistance limits.	
7. Please provide a written declaration confirming that the threshold of £315k over 3 years has not been exceeded.	<i>I hereby declare that the receipt of this grant will not exceed the threshold of £315,000 over three years allowable under Minimal Financial Assistance limits.</i>
8. If your organisation is a not for profit please confirm if you are acting commercially. <i>For example, a charity can use funding to develop their premises and then offer goods/services on the market this may fall into subsidy territory. The activity does not necessarily have to generate a profit.</i>	

9. If your organisation is a cultural or arts organisation, please confirm specifically what cultural activities are undertaken and if you charge for these activities.

*If there are any events where a commercial rate is applied this falls into subsidy. If however, the Local Authority funds the activities (ie a performance or show) and attendees pay nothing then it is unlikely to involve subsidy.*

### 3. Declaration

The information provided by me in this form, and all other information submitted by me in relation to the Scheme, is correct to the best of my knowledge and belief. If any of the information that I have provided changes then I agree to inform the Council immediately.

Signed

Print Name

On Behalf of

Position within organisation

Date