



# Travel Safely

## Guidance for parents/carers

- Ensure your child is safely at the pick-up point five minutes before the vehicle is due to arrive
- Be punctual when collecting your child from the drop off point
- Teach your child to act sensibly on and around school transport
- Ensure that you and your child understand and adhere to the information provided in the Behaviour Policy leaflet
- Ensure your child knows that seat belts, where fitted, must be worn at all times

## Seatbelts save lives!

Encourage your child to wear their seatbelt responsibly when travelling to and from school. In the event of an accident, wearing their seatbelt correctly may help prevent major injury to your child.



- Make sure your child knows the safest route home if he/she is unaccompanied
- Make sure your child knows what to do if the transport is late or does not arrive
- If a vehicle is unable to collect your child in the morning due to adverse weather conditions, it should be assumed that the vehicle will not collect your child from school in the afternoon - Please make sure your child knows of your alternate arrangements
- Report any worries to the Integrated Home to School Transport Team



# Travel Safely

## Guidance for pupils/students

- Arrive punctually at the pick up point
- Have consideration for other passengers
- Face the oncoming traffic when walking to/from the bus stop, unless the only footpath is on the other side of the road
- Follow your parents instructions about where to go and what to do if the vehicle does not arrive within 15 minutes of the usual time
- Do not approach a moving vehicle
- Do not rush for the door as the vehicle stops
- Find a seat quickly and quietly
- Wear the seat belt if one is fitted

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- Do not smoke or drink alcohol on the vehicle
- Do not speak to the driver whilst the vehicle is moving, unless it is an emergency
- Stay in your seat until the vehicle stops
- Take your belongings with you as you leave the vehicle
- Beware of coats and bags catching in doors
- Do not cross the road in front of or close behind a bus
- **Please act sensibly at all times**