

westmorlandandfurness.gov.uk



Community Grant

Application Form

For office use only	Date Received:	Ref No.	
	Date Ack'd:	Area:	

Please ensure that you have read and understood the General Criteria, Guide to the Application Process and Terms and Conditions of Funding before you complete this application form available on website www.westmorlandandfurness.gov.uk

c) Telephone Number

Please write clearly using BLOCK CAPITALS when completing this application form by hand.

Please complete all boxes.

Section 1: Contact information

a) Name of Group/Organisation

b) Contact Name

d) Contact Address

e) Postcode

f) Your Position in the Group

g) E-mail Address

h) Westmorland and Furness Council will not share any information you provide in sections b)-g) (above), however other community groups or their representatives may wish to contact you. Do you give your permission to pass on your details? Yes No Please note: you can withdraw your permission at any time.

i) Please give a brief description of your group e.g. who are you, what type of group are you and what you do?

j) How many governing members do you have in your group? Male Female

Age

Disability

Gender

Section 2: Tell us about the Community Project / Initiative you want us to support

a) Why do you need this grant and how will any funding be used?

b) Who will benefit from this grant and what do you hope to achieve?

Sexual orientation

Poverty

Other/Prefer not to say

Section 3: Achieving our Council Plan and Local Community priorities

Race

a) Please tell us how your project contributes to at least one of the Westmorland and Furness Council's key priorities and how the project contributes to the local community priorities in your area e.g. Community Plans, Parish Plans, etc. For more information about the Council's key priorities and local priorities please contact your local Community Development Team.

No

Section 4: Financing your project / initiative

(**Please note:** You are required to provide a detailed breakdown of all costs associated with your application for funding. You can use our Community Project Budget Planner to help you complete this section.)

a) What is the total cost of your project?

b) How much funding are you applying for?

c) Is this a completely new project? Yes No

d) Is the application for a once only cost? Yes

e) If you are applying for less than the full project costs, how will you fund the remainder?

f) Where do you receive funding from? (Include any support in kind from the Westmorland and Furness Council).

g) Please tell us who else you have applied to, and the result of other funding applications.

h) Have you previously received a grant from Westmorland and Furness Council?

Yes No

If so please provide further details including when and how much funding you have received from the Council.

Section 5: Additional Information

a) Is there any other information that you wish to provide in support of your application for funding? You may wish to send additional information or continue on a separate sheet.

Section 6: Supporting Documents

You are required to enclose the following documents to support your application for funding:

- a) A minimum of two estimates / quotes from different independent suppliers.
- b) A detailed breakdown of all costs associated with your application for funding.
- c) A copy of a recent **bank statement** in the name of the organisation applying for funding

(which should match the name/organisation on the application form).

- d) A copy of your most recent annual accounts or audited accounts.
- e) Your equal opportunities policy or statement.

f) Your constitution or other governing documents.

- g) A copy of your last annual report and/or AGM minutes.
- h) Your child protection policy, where appropriate.
- i) Your safeguarding vulnerable adults policy, where appropriate.

Section 7: Declaration

Please ensure that this form is signed by a minimum of two appropriate governing members of your group.

In signing this declaration we agreed that:

- 1 The information provided in this application is correct.
- 2 We have read, understand and accept the Terms & Conditions of Funding for Westmorland and Furness Council.
- 3 We will complete and return a Project Achievement Report (PAR) within six month of receiving funding.
- 4 We have adequate and appropriate insurance cover for our activities.

Signatures

Chairperson	Treasurer / Secretary	Position in group
Date	Date	Date
Please print	Please print	Please print

Please tell us how you found out about our community grants scheme:

Please return you completed application form to your local Area Office.

Furness Community Development Team

Safe and Strong Communities Westmorland and Furness Council Barrow Town Hall, Duke Street Barrow-in-Furness LA14 2LD

Simonetta Tiribocchi - 07825783060

Barrow.AreaSupport@westmorlandandfurness.gov.uk

South Lakeland Community Development Team

Safe and Strong Communities Westmorland and Furness Council South Lakeland House, Kendal LA9 4DQ

Karen Charlesworth - 077216 28804

Southlakeland.AreaSupport@westmorlandandfurness.gov.uk

Eden Community Development Team Safe and Strong Communities Westmorland and Furness Council Voreda House, Portland Place, Penrith, CA117BF

Jessica Cassidy - 07350 424605

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